

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** **1. CS ID** (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	OASIN		
FIRST NAME	JAYCEE	NAME EXTENSION (JR,SR)	
MIDDLE NAME	DE GUZMAN		
3. DATE OF BIRTH (mm/dd/yyyy)	06/22/1990	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country
4. PLACE OF BIRTH	MONCADA		
5. SEX	☒ Male ☐ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	#008 N/A House/Block/Lot Street
			N/A SAN PEDRO Subdivision/Village Barangay
			MONCADA TARLAC City/Municipality Province
7. HEIGHT (m)	166.00	ZIP CODE	2308
8. WEIGHT (kg)	56.00		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	#008 N/A House/Block/Lot Street
10. GSIS ID NO.	2005022141		N/A SAN PEDRO Subdivision/Village Barangay
11. PAG-IBIG ID NO.	520248004565		MONCADA TARLAC City/Municipality Province
12. PHILHEALTH NO.	070539697561		2308
13. SSS NO.		19. TELEPHONE NO.	N/A
14. TIN	466-991-375	20. MOBILE NO.	09684642976
15. AGENCY EMPLOYEE NO.	4672893	21. EMAIL ADDRESS (if any)	jaycee.oasin@deped.gov.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	none		23. NAME OF CHILD (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	none	NAME EXTENSION (JR,SR)		
MIDDLE NAME	none			
OCCUPATION	Farmer			
EMPLOYER/BUSINESS NAME	none			
BUSINESS ADDRESS	none			
TELEPHONE NO.	none			
24. FATHER'S SURNAME	Oasin			
FIRST NAME	Roden	NAME EXTENSION (JR,SR)		
MIDDLE NAME	Valdez			
25. MOTHER'S MAIDEN NAME				
SURNAME	De Guzman			
FIRST NAME	Flores			
MIDDLE NAME	Bugarin		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	San Pedro Elementary School	Elementary	06/01/1997	04/02/2003		2003	
SECONDARY	San Pedro National High School		06/08/2003	04/01/2007		2007	With Distinction
VOCATIONAL/TRADE COURSE	Technical Education and Skills Development Authority	Bartending	02/02/2015	04/02/2015		2015	
COLLEGE	Carthel Science Educational Foundation Inc.	Bachelor of Secondary Education Major in English	06/08/2008	03/31/2012		2016	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE / RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (if Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	DATE OF VALIDITY
LET (Licensure Examination For Teacher)	76.20	08/10/2014	Baguio City	07274498	11/18/2014

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
05/13/2025	Present	Teacher II	Mabini Elementary School	32,245.00	12-1	Permanent	Y
01/01/2022	Present	Teacher I	Mabini Elementary School	26,012.00	11-3	Permanent	Y
08/01/2021	12/31/2021	Teacher I	Mabini Elementary School	24,450.00	11-3	Permanent	Y
01/01/2021	07/31/2021	Teacher I	Mabini Elementary School	24,161.00	11-2	Permanent	Y
01/01/2020	12/31/2020	Teacher I	Mabini Elementary School	22,600.00	11-2	Permanent	Y
06/22/2019	12/31/2019	Teacher I	Mabini Elementary School	21,038.00	11-2	Permanent	Y
01/01/2019	06/21/2019	Teacher I	Mabini Elementary School	20,754.00	11-1	Permanent	Y
01/01/2018	12/31/2018	Teacher I	Mabini Elementary School	20,179.00	11-1	Permanent	Y
01/01/2017	12/31/2017	Teacher I	Mabini Elementary School	19,620.00	11-1	Permanent	Y
01/01/2016	12/31/2016	Teacher I	Mabini Elementary School	19,077.00	11-1	Permanent	Y
10/01/2015	12/31/2015	Teacher I	Mabini Elementary School	18,549.00	11-1	Permanent	Y
06/22/2015	09/30/2015	Teacher I	Mabini Elementary School	18,549.00	11-1	Permanent	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L & D / training program and include only the relevant L&D / training taken for the last five (5) years for Division Chief / Executive / Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE(mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED / SPONSORED BY (Write in full)
		From	To			
	Different Intervention Strategies and Approaches for Struggling readers in Distance Learning	02/18/2022	02/18/2022	24	Technical	Mabini Elementary School
	District Webinar in Providing Guidance and Psychosocial Comfort and Psychosocial Support for the learners in the Light of New normal	09/20/2021	09/22/2021	24	Technical	Moncada North District
	Gender and Development Webinar	07/21/2021	07/21/2021	8	Technical	Mabini Elementary School
	Radio Base Instruction on Scriptwriting	01/22/2021	01/22/2021	8	Technical	Mabini Elementary School
	Data Privacy Act and Philippines National Public Key Infrastructure Awareness	08/20/2020	08/20/2020	8	Technical	Department of Information and Communication Technology
	Capacity Building of Teachers on Content Classroom, Management. Construction of Tables of Specification and Test Questions	10/23/2019	10/25/2019	24	Technical	Mabini Elementary School
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS / HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☐ NO ☐ YES☐ NO If YES, give details : _____														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☐ NO If YES, give details : _____														
			☐ YES☐ NO If YES, give details : Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☐ NO If YES, give details : _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐ YES☐ NO If YES, give details : _____														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last			☐ YES☐ NO If YES, give details ☐ YES☐ NO If YES, give details _____														
			☐ YES☐ NO If YES, give details _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☐ NO If YES, give details : _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: b. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☐ NO If YES, give details _____														
			☐ YES☐ NO If YES, please specify ID _____														
			☐ YES☐ NO If YES, please specify ID _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>						NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.															
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.																	
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) Government Issued ID: ID/License/Passport No.: Date/Place of Issuance:		Signature (Sign inside the box) Date Accomplished		ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark													
SUBSCRIBED AND SWORN to before me this 09/13/2025, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																	