

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID	(Do not fill up. For CSC use only)
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I. PERSONAL INFORMATION

2. SURNAME	Gomez		
FIRST NAME	Leonila	NAME EXTENSION (JR,SR)	
MIDDLE NAME	Malonga		
3. DATE OF BIRTH (mm/dd/yyyy)	12/30/1971	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country
4. PLACE OF BIRTH	Moncada, Tarlac		
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	84 Purok Namnama Anao- Sta Maria Road
			House/Block/Lot Street
			n/a Sta Maria
7. HEIGHT (m)	1.58		Subdivision/Village Barangay
8. WEIGHT (kg)	59.50	ZIP CODE	Moncada Tarlac
			City/Municipality Province
			2308
9. BLOOD TYPE	A	18. PERMANENT ADDRESS	84 Purok Namnama Anao- Sta Maria Road
10. GSIS ID NO.	006-0127-3284-9		House/Block/Lot Street
11. PAG-IBIG ID NO.	1400-0017-5317		n/a Sta Maria
12. PHILHEALTH NO.	13-000034093-7		Subdivision/Village Barangay
13. SSS NO.	33-2025375-4	19. TELEPHONE NO.	Moncada Tarlac
14. TIN	900-300-387	20. MOBILE NO.	City/Municipality Province
15. AGENCY EMPLOYEE NO.	4154721	21. EMAIL ADDRESS (if any)	2308
			n/a
			09958316571
			leonila.gomez@deped.gov.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Gomez		23. NAME OF CHILD (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Arturo	NAME EXTENSION (JR,SR)	Louise Allana M. Gomez	04/02/1999
MIDDLE NAME	Rilles		Austin Lloyd M. Gomez	06/29/2003
OCCUPATION	Farmer			
EMPLOYER/BUSINESS NAME	n/a			
BUSINESS ADDRESS	n/a			
TELEPHONE NO.	09978765348			
24. FATHER'S SURNAME	Malonga			
FIRST NAME	Arturo	NAME EXTENSION (JR,SR)		
MIDDLE NAME	Manglanlan			
25. MOTHER'S MAIDEN NAME				
SURNAME	Vallejos			
FIRST NAME	Trinidad			
MIDDLE NAME	Adzuara		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Maluac Elementary School	Elementary Graduate	06/04/1979	03/31/1985	Elementary Graduate	1985	First Honors
SECONDARY	Plebeian Academy	Secondary Graduate	06/19/1985	04/03/1989	High School Graduate	1989	With Honors
COLLEGE	Dr. Nicanor Reyes Memorial Colleges	Bachelor of Elementary Education	06/10/1985	10/24/1992	BEED Graduate	1992	n/a
GRADUATE STUDIES	Universidad de Dagupan, Dagupan City	Master in Education major in Educational Leadership	06/09/2014	11/08/2019	Graduated	November 8, 2019	n/a

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE / RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (if Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	DATE OF VALIDITY
PBET (Philippine Board Examination For Teacher)		05/30/1993	San Fernando, Pampanga	0004922	08/23/1996

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
01/01/2022	Present	Teacher III	Mabini Elementary School	30,747.00	13-4	Permanent	Y
01/01/2021	12/31/2021	Teacher III	Mabini Elementary School	29,225.00	13-4	Permanent	Y
04/01/2020	12/31/2020	Teacher III	Mabini Elementary School	27,703.00	13-4	Permanent	Y
01/01/2020	03/31/2020	Teacher III	Mabini Elementary School	27,383.00	13-3	Permanent	Y
01/01/2019	12/31/2019	Teacher III	Mabini Elementary School	25,861.00	13-3	Permanent	Y
06/01/2018	12/31/2018	Teacher III	Mabini Elementary School	24,799.00	13-3	Permanent	Y
01/01/2018	05/31/2018	Teacher III	Mabini Elementary School	24,510.00	13-2	Permanent	Y
01/01/2017	12/31/2017	Teacher III	Mabini Elementary School	23,517.00	13-2	Permanent	Y
03/01/2016	12/31/2016	Teacher III	Mabini Elementary School	22,564.00	13-2	Permanent	Y
02/01/2016	02/29/2016	Teacher III	Mabini Elementary School	22,086.00	13-2	Permanent	Y
06/01/2012	01/31/2016	Teacher III	Mabini Elementary School	21,436.00	13-1	Permanent	Y
06/01/2011	05/31/2012	Teacher III	Mabini Elementary School	19,658.00	13-1	Permanent	Y
01/17/2011	05/31/2011	Teacher III	Mabini Elementary School	17,880.00	12-1	Permanent	Y
06/24/2010	01/16/2011	Teacher II	Mabini Elementary School	16,995.00	11-1	Permanent	Y
07/01/2009	06/23/2010	Teacher II	Mabini Elementary School	15,119.00	11-1	Permanent	Y
11/03/2008	06/30/2009	Teacher II	Mabini Elementary School	12,748.00	11-1	Permanent	Y
07/01/2008	11/02/2008	Teacher I	Calamay Elementary School	12,026.00	10-1	Permanent	Y
07/01/2007	06/30/2008	Teacher I	Calamay Elementary School	10,933.00	10-1	Permanent	Y
(Continue on separate sheet if necessary)							
SIGNATURE				DATE			

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
01/04/2006	06/30/2007	Teacher I	Calamay Elementary School	9,939.00	10-1	Permanent	Y
07/01/2001	06/13/2004	Teacher I	Concepcion Elementary School/Marikina City	10,188.00	10-2	Permanent	Y
07/01/2001	06/13/2004	Teacher I	Concepcion Elementary School/Marikina City	10,188.00	10-2	Permanent	Y
01/01/2000	06/30/2001	Teacher I	Concepcion Elementary School/Marikina City	22,376.00	10-2	Permanent	Y
01/01/1998	12/31/1999	Teacher I	Concepcion Elementary School/Marikina City	8,605.00	10-1	Permanent	Y
11/01/1997	12/31/1997	Teacher I	Concepcion Elementary School/Marikina City	8,605.00	10-1	Permanent	Y
01/01/1997	10/31/1997	Teacher I	Concepcion Elementary School/Marikina City	7,309.00	10-1	Permanent	Y
07/01/1996	12/31/1996	Teacher I	Concepcion Elementary School/Marikina City	6,013.00	10-1	Permanent	Y
(Continue on separate sheet if necessary)							
SIGNATURE				DATE			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L & D / training program and include only the relevant L&D / training taken for the last five (5) years for Division Chief / Executive / Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE(mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED / SPONSORED BY (Write in full)
		From	To			
	Webinar/Workshop in Teaching Strategies in MAPEH	06/21/2022	06/24/2021	16	Technical	Department of Education Tarlac Province
	Inset on BDA Reading Approaches	02/17/2022	02/18/2022	16	Technical	Department of Education Moncada North District
	Developmentally Appropriate Practices in Early Numeracy	04/20/2021	04/22/2021	24	Technical	Department of Education Moncada North District
	Webinar on School Based- Management Innovation, Creative Works and Best Practices	04/05/2021	04/08/2021	16	Technical	Department of Education Moncada North District
	Webinar on Radio Based Instruction	01/20/2021	01/22/2021	24	Technical	Department of Education Tarlac Province
	Data Privacy Act and PNKPI Awareness webinar	08/20/2020		4	Technical	Department of Education Tarlac Province
	webinar on Skills Development for All EPP/TLE Teachers	08/05/2020	08/07/2020	24	Technical	Department of Education Tarlac Provincet
	Webinar on the Content Deped's Learning Continuity Plan and Most Essential Learning Competencies	06/17/2020		8	Technical	Department of Education Tarlac Province
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS / HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Cooking, gardening, Crocheting	BSP Golden Service Award, Outstanding Teacher Award, SDRRM Coordinator Recognition		Moncada North Dostriect Public School Teachers Association		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☐ NO ☐ YES☐ NO If YES, give details : _____														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☐ NO If YES, give details : _____														
			☐ YES☐ NO If YES, give details : Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☐ NO If YES, give details : _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐ YES☐ NO If YES, give details : _____														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last			☐ YES☐ NO If YES, give details ☐ YES☐ NO If YES, give details _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☐ NO If YES, give details : _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: b. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☐ NO If YES, give details _____ ☐ YES☐ NO If YES, please specify ID _____ ☐ YES☐ NO If YES, please specify ID _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>						NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.															
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark														
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</td></tr><tr><td>Government Issued ID:</td></tr><tr><td>ID/License/Passport No.:</td></tr><tr><td>Date/Place of Issuance:</td></tr></table>			Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	Government Issued ID:	ID/License/Passport No.:	Date/Place of Issuance:	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td></td></tr><tr><td>Date Accomplished</td></tr></table>				Signature (Sign inside the box)		Date Accomplished				
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Government Issued ID:																	
ID/License/Passport No.:																	
Date/Place of Issuance:																	
Signature (Sign inside the box)																	
Date Accomplished																	
SUBSCRIBED AND SWORN to before me this 09/13/2025, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																	