

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID	(Do not fill up. For CSC use only)
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I. PERSONAL INFORMATION

2. SURNAME	Palafox				
FIRST NAME	May	NAME EXTENSION (JR,SR)			
MIDDLE NAME	Madueño				
3. DATE OF BIRTH (mm/dd/yyyy)	05/05/1963	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country		
4. PLACE OF BIRTH	Moncada, Tarlac				
5. SEX	☐ Male ☒ Female				
6. CIVIL STATUS	☐ Single ☐ Married ☒ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS ZIP CODE	Purok Saranay		
			House/Block/Lot	Street	
			Subdivision/Village	Rizal	Barangay
7. HEIGHT (m)	152.50		Moncada	Tarlac	
8. WEIGHT (kg)	58.00		City/Municipality	Province	
9. BLOOD TYPE	B	18. PERMANENT ADDRESS ZIP CODE	Purok Saranay		
10. GSIS ID NO.	2003084781		House/Block/Lot	Street	
11. PAG-IBIG ID NO.	140000065691		Subdivision/Village	Rizal	Barangay
12. PHILHEALTH NO.	070000243335		Moncada	Tarlac	
13. SSS NO.			City/Municipality	Province	
14. TIN	139721125	19. TELEPHONE NO.			
15. AGENCY EMPLOYEE NO.	4090791	20. MOBILE NO.	09175494058		
		21. EMAIL ADDRESS (if any)	may.palafox001@deped.gov.ph		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Palafox		23. NAME OF CHILD (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Sergio Jr.	NAME EXTENSION (JR,SR)	Eric Glenn M. Palafox	05/05/1993
MIDDLE NAME	Sobremonte			
OCCUPATION	Army			
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Madue?o			
FIRST NAME	Marcelino	NAME EXTENSION (JR,SR)		
MIDDLE NAME	Baldonado			
25. MOTHER'S MAIDEN NAME				
SURNAME	Fietro			
FIRST NAME	Lily			
MIDDLE NAME	Fallasgon		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
SECONDARY	San Ramon Institute	High School Graduate	06/01/1976	03/24/1980	Secondary Graduate		
ELEMENTARY	Mabini Elementary School	Elementary Graduate	03/25/1970	03/04/1976		1976	Wih Honors

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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IV. CIVIL SERVICE ELIGIBILITY							
27. CAREER SERVICE / RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		RATING (if Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)		
					NUMBER	DATE OF VALIDITY	
PBET (Philippine Board Examination For Teacher)		72.91	11/19/1985	San Fernando Pampanga	0083410	05/05/2023	
(Continue on separate sheet if necessary)							
V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
01/01/2022	Present	Teacher III	Moncada Tarlac	31,400.00	12-6	Permanent	Y
01/01/2021	12/31/2021	Teacher III	Moncada Tarlac	29,550.00	12-5	Permanent	Y
01/01/2020	12/31/2020	Teacher III	Moncada Tarlac	28,026.00	12-5	Permanent	Y
01/01/2019	12/31/2019	Teacher III	Moncada Tarlac	26,507.00	12-5	Permanent	Y
01/01/2018	12/31/2018	Teacher III	Moncada Tarlac	25,387.00	12-5	Permanent	Y
10/10/2017	12/31/2017	Teacher III	Moncada Tarlac	24,315.00	12-5	Permanent	Y
01/01/2017	10/09/2017	Teacher III	Moncada Tarlac	23,517.00	12-4	Permanent	Y
01/01/2016	12/31/2016	Teacher III	Moncada Tarlac	22,564.00	12-3	Permanent	Y
10/10/2014	12/31/2015	Teacher III	Moncada Tarlac	21,650.00	12-3	Permanent	Y
01/01/2012	10/09/2014	Teacher III	Moncada Tarlac	21,650.00	12-3	Permanent	Y
10/10/2011	12/31/2011	Teacher III	Moncada Tarlac	19,908.00	12-3	Permanent	Y
06/24/2010	10/09/2011	Teacher III	Moncada Tarlac	18,166.00	12-2	Permanent	Y
07/01/2009	06/23/2010	Teacher III	Moncada Tarlac	16,424.00	12-2	Permanent	Y
10/10/2008	06/30/2009	Teacher III	Moncada Tarlac	13,850.00	12-2	Permanent	Y
07/01/2008	10/09/2008	Teacher III	Moncada Tarlac	13,595.00	12-1	Permanent	Y
07/01/2007	06/30/2008	Teacher III	Moncada Tarlac	12,284.00	12-1	Permanent	Y
10/10/2005	06/30/2007	Teacher III	Moncada Tarlac	11,167.00	12-1	Permanent	Y
01/01/2002	10/09/2005	Teacher II	Moncada Tarlac	10,798.00	11-2	Permanent	Y
(Continue on separate sheet if necessary)							
SIGNATURE				DATE			

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
01/01/2001	12/31/2001	Teacher II	Moncada Tarlac	10,704.00	10-4	Permanent	Y
01/01/2000	12/31/2000	Teacher II	Moncada Tarlac	10,194.00	10-4	Permanent	Y
01/01/1999	12/31/1999	Teacher II	Moncada Tarlac	9,267.00	10-4	Permanent	Y
01/01/1998	12/31/1998	Teacher II	Moncada Tarlac	8,821.00	10-3	Permanent	Y
01/01/1997	12/31/1997	Teacher II	Moncada Tarlac	7,427.00	10-2	Permanent	Y
01/01/1996	12/31/1996	Teacher II	Moncada Tarlac	6,044.00	10-2	Permanent	Y
01/01/1995	12/31/1995	Teacher II	Moncada Tarlac	22,376.00	10-2	Permanent	Y
01/01/1994	12/31/1994	Teacher II	San Roque Primary	3,933.00	10-2	Permanent	Y
08/11/1989	12/31/1993	Teacher I		1,053.00	10-1	Substitute	Y
11/15/1985	12/31/1986	Teacher I	Tolega Norte Elementary School	1,053.00	10-1	Substitute	Y
08/01/1985	08/29/1985	Teacher I	Villa Primary School	1,053.00	10-1	Substitute	Y
02/25/1985	04/06/1985	Teacher I	Mabini Elementary School	957.00	10-1	Substitute	Y
(Continue on separate sheet if necessary)							
SIGNATURE				DATE			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L & D / training program and include only the relevant L&D / training taken for the last five (5) years for Division Chief / Executive / Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE(mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED / SPONSORED BY (Write in full)
		From	To			
	District Inset on bDA Reading Approaches	02/17/2022	02/18/2022	16	Technical	Deped Tarlac Province- Moncada North District
	Gender and Development Webinar	07/21/2021	07/21/2021	8	Technical	Mabini elementary School
	Capacity Building of Teachers on Content, Construction of Weekly Assessment	03/17/2021	03/19/2021	24	Technical	Mabini Elementary School
	School LAC Session on Radio-Based Instruction Scriptwriting	01/22/2021	01/22/2021	8	Technical	Mabini Elementary School
	Strategies for Slow Learners	11/08/2019	11/08/2019	8	Technical	Mabini Elementary School
	School LAC Session on Pedagogical Approaches and Strategies in Teaching Science	10/11/2019	10/11/2019	8	Technical	Mabini Elementary School
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS / HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☐ NO ☐ YES☐ NO If YES, give details : _____														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☐ NO If YES, give details : _____														
			☐ YES☐ NO If YES, give details : Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☐ NO If YES, give details : _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐ YES☐ NO If YES, give details : _____														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last			☐ YES☐ NO If YES, give details ☐ YES☐ NO If YES, give details _____														
			☐ YES☐ NO If YES, give details _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☐ NO If YES, give details : _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: b. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☐ NO If YES, give details _____														
			☐ YES☐ NO If YES, please specify ID _____														
			☐ YES☐ NO If YES, please specify ID _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee) <table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></tbody></table> 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) Government Issued ID: ID/License/Passport No.: Date/Place of Issuance: Signature (Sign inside the box) Date Accomplished ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark						NAME	ADDRESS	TEL. NO.									
NAME	ADDRESS	TEL. NO.															
SUBSCRIBED AND SWORN to before me this 09/13/2025, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																	